

PUBLIC WORKS CIVIL SHEET (C-SHEET)

PLAN SUBMITTAL CHECKLIST

Date Submitted: _____ Permit #: B _____

Project Address: _____

Point of Contact: _____

Phone No: _____ Email: _____

DOCUMENTS SUBMITTED	
Digital file of all of the following items: (1) 24" x 36" Signed Copies C-Sheets at submittal. (4) wet signed & stamped copies will be due at Final Approval (1) 24" x 36" Erosion Control Plan and Best Management Practices Statement	
(1) 11" x 17" Full Set Project Plans (including Architectural drawings)	
(1) Copy of Parcel Map (subdivisions) - Applies to new Condo projects	
(1) Copy of LID Report, Covenant and Agreement, and Owners Certification Statement	
(1) Soils Report – Including Percolation Test	
(1) Survey and Current Title Report within last 6 months	
(1) Copy of Planning Commission Conditions of Approval - Applies to new Condo projects	
(1) Tree Permit Application (if applicable)	
(1) Residential Encroachment Application (if applicable)	
(1) Current Sewer Lateral Conditions Video (CD only)	
(1) Assumption of Risk form (When Applicable - Home FF Below Street Level): It is the owner's responsibility to record document prior to Final Approval of C-Sheet plan check review	
Payment Received- \$1,212 (for Condominium: Plus \$201 per additional unit up to 4, Additional fees applies for more than 4 units) PLUS 7% TECH FEE	

*If you have any questions regarding C-Sheet review process, please contact the Public Works Department directly. (310) 318-0214

PUBLIC WORKS PROJECT MANAGER _____